

Timber Transport Coordinator/Planner – Harvesting Division

Location: Mosstodloch

Contract: Full time, permanent.

James Jones & Sons Ltd is a 5th generation family business and one of the UK's largest and most progressive timber processing companies with core activities in timber harvesting, sawmilling, pallets & packaging, and distribution. We operate from 25 sites across the UK, 11 Australian and 2 New Zealand sites and employ over 2,100 people. In the UK, we operate seven sawmills throughout Scotland and the north east of England: an engineered wood manufacturing plant in the north of Scotland and pallet and packaging operations at 14 sites across the UK. We produce high quality, British grown timber for the UK construction, landscaping, and agricultural sectors; market-leading JJI-Joists for the housebuilding and construction markets and pallets and packaging for blue chip domestic and exporting businesses.

For further information about James Jones & Sons Ltd, visit www.jamesjones.co.uk

About the role:

We are looking to appoint a Timber Transport Coordinator/Planner to support the Supply and Transport Manager ensuring our transport resources run effectively and efficiently.

Key tasks and responsibilities:

- Administration
- Liaising with drivers, contractors and suppliers
- Planning and routing lorries

Skills and Experience:

- Self-motivated, pro-active and well organised
- Ability to work in a fast-paced environment and within tight time frames
- Confident in developing strong working relationships both internally and externally
- Must be able to deliver work with a high degree of accuracy and attention to detail
- Knowledge of mapping
- Although not essential, a knowledge of Transport Law including EU Driver Hours Regulations, Driver Working Time Hours, Digital Tachographs and Navigation systems would be an advantage



James Jones
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Remuneration and benefits

- Competitive rate of pay
- 33 days annual leave (including statutory holidays)
- Employer pension contribution
- Annual bonus based on company and individual performance
- Health & Wellbeing services (remote GPs, mental health support, physio)
- Life assurance cover * after 3 months

Application and recruitment process:

Please send your CV to: - Lisa Marie Brennan, HR Business Partner, James Jones and Sons Limited, Mosstodloch, Garmouth Road, Fochabers, IV32 7LH or E-mail lisamarie.brennan@jamesjones.co.uk Closing date for applications is Thursday, 29 February 2024.

Applicants must be able to provide eligibility to work in the UK without the need for sponsorship.